

**UNSW Faculty of Engineering Staff Excellence Awards**  
**TECHNICAL AWARD**  
**Nomination Form for Teams/Groups – PART 1**

This is a guided format for the nomination of teams/groups. A separate form is available for the nomination of individuals.

Nominations must conform to the rules, address the criteria, and provide the supporting documentation set out in the UNSW Faculty of Engineering Staff Excellence Award Protocol. The protocol should be read prior to lodgement of a nomination, and is available on the UNSW Faculty of Engineering website at [www.eng.unsw.edu.au/staff/index.htm](http://www.eng.unsw.edu.au/staff/index.htm)

**Valid Nominations**

- One form only will be accepted from any group of nominators.
- Nominations must be made on the forms provided, and must include this coversheet (PART 1), Team Member details page (PART 2), the signed supporting statement (PART 3), and a copy of the curriculum vitae of each nominee.
- The completed nomination must be submitted to the relevant Head of School/Unit by the **third Friday in October** for endorsement, and the Dean by **the fourth Friday in October**.

**Name or Description of Team/Group:** \_\_\_\_\_

School/Unit: \_\_\_\_\_

**1st Nominators Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Relationship to nominee: \_\_\_\_\_ **Email:** \_\_\_\_\_

Position: \_\_\_\_\_ **School/Unit:** \_\_\_\_\_

**2nd Nominators Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Relationship to nominee: \_\_\_\_\_ **Email:** \_\_\_\_\_

Position: \_\_\_\_\_ **School/Unit:** \_\_\_\_\_

**Head of School/Unit:** I endorse this nomination

Signature: \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

School/Unit: \_\_\_\_\_

**UNSW Faculty of Engineering Staff Excellence Awards  
 TECHNICAL AWARD  
 Nomination Form for Teams/Groups – PART 2**

**Name or Description of Team/Group:** \_\_\_\_\_

Please note: Nominated teams/groups would not be expected to exceed six (6) members.

**Name of Nominee:** \_\_\_\_\_ Phone: \_\_\_\_\_

Position: \_\_\_\_\_ School/Unit: \_\_\_\_\_

Acceptance of Nomination: I accept nomination as a member of the above named Team/Group.

Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

**Name of Nominee:** \_\_\_\_\_ Phone: \_\_\_\_\_

Position: \_\_\_\_\_ School/Unit: \_\_\_\_\_

Acceptance of Nomination: I accept nomination as a member of the above named Team/Group.

Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

**Name of Nominee:** \_\_\_\_\_ Phone: \_\_\_\_\_

Position: \_\_\_\_\_ School/Unit: \_\_\_\_\_

Acceptance of Nomination: I accept nomination as a member of the above named Team/Group.

Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

**Name of Nominee:** \_\_\_\_\_ Phone: \_\_\_\_\_

Position: \_\_\_\_\_ School/Unit: \_\_\_\_\_

Acceptance of Nomination: I accept nomination as a member of the above named Team/Group.

Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

**Name of Nominee:** \_\_\_\_\_ Phone: \_\_\_\_\_

Position: \_\_\_\_\_ School/Unit: \_\_\_\_\_

Acceptance of Nomination: I accept nomination as a member of the above named Team/Group.

Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

**Name of Nominee:** \_\_\_\_\_ Phone: \_\_\_\_\_

Position: \_\_\_\_\_ School/Unit: \_\_\_\_\_

Acceptance of Nomination: I accept nomination as a member of the above named Team/Group.

Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

**UNSW Faculty of Engineering Staff Excellence Awards**  
**TECHNICAL AWARD**  
**Nomination Form for Teams/Groups – PART 3**

**Supporting Statement of Nominators**

**Name or Description of Team/Group:** \_\_\_\_\_

**Team/Group's Achievements** (please comment on how the nominees met one or more of the Criteria for the above **Technical Award**):

Significant contribution to major projects resulting in (for example):

- Development of new laboratory facilities
- Development of new equipment for teaching and research
- Development of infrastructure for the School or Faculty

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Significant support for:

- Research projects
- Undergraduate projects (teaching and/or research)
- Conduct of experiments for research or teaching

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Development and support of initiatives for technical work involving:

- Collaboration with outside groups or organisations
- Commissioning of equipment or conduct of experimental work away from the campus
- Any work significantly promoting collaborative work with outside organisations

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Significant contribution to technical management in Schools, the Faculty or the University

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Outstanding contribution to design within a major project or by sustained activity over a prolonged period.

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Other:

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Any additional comments:

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If there is insufficient space, please attach additional pages. You may provide supporting documentation

**1st Nominator Signature:** \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

**2nd Nominator Signature:** \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_