

Procedure for Outbound Student Exchange

Students must follow the instructions provided at UNSW Global Education & Student Exchange.

Once you have been through the initial online process you will be required to provide information to the Graduate School of Biomedical Engineering on your course selection.

Please note this process refers only to Biomedical Engineering courses beginning with the code BIOM9xxx.

Process

1. Submit your course matches through the Endeavour Exchange Portal.
2. Complete the information on this form.
3. Gather your supporting documentation. Your application has to provide sufficient documentation for the school to easily determine if the courses meet the same requirements as a UNSW course. You will need to show us:
 - An overview of the course (equivalent to our UNSW Online Handbook), and
 - A detailed overview of the course which provides information equivalent to a full course outline. This includes units of credit, assessment, hours of face to face teaching, format e.g. number of lectures or labs
4. Contact one of the GSBmE Exchange Advisors listed on the school website to make an appointment.
5. Following the appointment lodge your approved form at the Engineering Student Hub via unsw.to/webforms

How we assess your application

Is the course similar to a high level undergraduate course? Your biomed courses are postgraduate level so on exchange you must do classes at level 3 or above.

What are the equivalent units of credit? What are the hours of face to face teaching?

How similar is the course content? Is the assessment similar? Are there labs, tutorials or lectures?

NOTES:

- **This form is only for courses beginning with the code BIOM9xxx. It does not apply to ANAT2511, PHSL2121, or PHSL2221. These courses will be approved through the online Endeavour portal.**
- **Students may not undertake Thesis A, B or C whilst on exchange.**



Student Details

Name	
Student ID	
Exchange period	
Study stage	
Program	

Exchange University

Name	
Country	

Requested Courses

Overseas Course ID	Course Name	Hours per Week	Units of Credit	Academic to complete: Equivalent UNSW Course Code	Academic to complete: Approved Y / N	Academic to complete: Comments

Student Acknowledgement

I have read and understood the UNSW guidelines on International Exchange. I certify that all information including supporting documentation is correct.

Student Signature: _____ Date: _____

Academic Approver

Comments: _____

Name: _____ Signature: _____ Date: _____