

The Graduate School of Biomedical Engineering endorses the University's Managing Plagiarism for Students Enrolled in Coursework Programs – Procedure and the Student Misconduct - Procedure. The following addendum document acts as a supplement to the procedures and provides more detailed information directly pertaining to violations or infringements in courses directly managed by the School.

Levels

Level 1 Plagiarism

Level 1 constitutes minor plagiarism where inexperience is a mitigating factor. In this Level plagiarism involves new and inexperienced students who are not sufficiently trained with appropriate academic skills.

Level 1 Plagiarism while considered to be breach of the Student Code, is not managed under the Student Misconduct Procedure but at the School level. The School maintains a Student Plagiarism and Misconduct Register. Level 1 Plagiarism occurs, for example, when there is a lack of appropriate academic skill, such as inappropriate citation.

Level 2 Plagiarism

Level 2 Plagiarism constitutes significant Plagiarism. Level 2 Plagiarism is managed at the School level, under the Student Misconduct Procedure. Level 2 Plagiarism is student misconduct and is also a breach of the Student Code.

Examples include: more than one Level 1 instance of a lack of appropriate academic skill, for example, inappropriate citation, as well as presenting work in part in collusion with others.

Level 3 Plagiarism

Level 3 Plagiarism also constitutes significant Plagiarism and serious student misconduct. Level 3 Plagiarism is managed under the Student Misconduct Procedure. Level 3 is serious student misconduct where there is a breach of the Student Code and this breach is considered to be deliberate, reckless and/or involves gross and persistent negligence.

Examples include: presenting work in whole or significant part in collusion with others, the copying or theft of another student's assignment or paying for work to be done.

Appropriate Response to Plagiarism

In cases where academic staff decides that a plagiarism incident is not significant, they may use an informal educative response as per University plagiarism guidelines. It is at the discretion of the Course Coordinator and the School's Ethics Officer as to whether the incident is registered on the School's Plagiarism Register of the University's Student Misconduct Register. Examples of informal educative responses at a School level include the following:

- **Verbatim copy with aggravating circumstances.** Submission of a verbatim copy of an assessment item produced by another person in conjunction with aggravating behaviour, such as obtaining a copy of the assessment item without the originator's knowledge or deliberately providing false information to academic staff during the investigation of the plagiarism incident.
Penalty: Failure of course with OFL.
- **Verbatim copy (second or further offence).** Submission of a verbatim copy of an assessment item produced by another person in conjunction with either a previous offence in the same course or an entry in the School Plagiarism Register for a serious offence.
Penalty: Zero marks for the assessment item.
- **Verbatim copy (first offence).** Submission of a verbatim copy of an assessment item produced by another person.
Penalty: Zero marks for the assessment item.
- **Derived work with aggravating circumstances.** Submission of a derived work in conjunction with aggravating behaviour, such as obtaining a copy of the assessment item without the originators knowledge or deliberately providing false information to academic staff during the investigation of the plagiarism incident.
Penalty: Zero marks for the assessment item.
- **Derived work (second or further offence).** Submission of a derived work, and there was either a previous offence in the same course or there exists an entry in the School Plagiarism Register for a serious offence.
Penalty: Zero marks for the assessment item
- **Derived work (first offence).** Submission of a derived work.
Penalty: Zero marks for the derived portion of the assessment item.
- **Knowingly permitting work to be copied or imitated.** Providing an assessment item in full or part to another student to copy, imitate, or produce a derived work.
Penalty: Zero marks for the assessment item.
- **Unauthorised teamwork (second and further offence).** Submission of an assessment item produced by unauthorised teamwork, and there was either a previous offence in the same course or there exists an entry in the School Plagiarism Register for a serious offence.
Penalty: Zero marks for the assessment item.
- **Unauthorised teamwork (first offence).** Submission of an assessment item produced by unauthorised teamwork.
Penalty: Awarded marks are equally divided among all involved students.