The School of Computer Science and Engineering (CSE) expects students to attend all components of a course, however we do recognise that there may be circumstances in which a lecturer may permit you to enrol despite a timetable clash. CSE will only approve of a clash if it is for 1 hour per week only. Email regarding this application will be sent to your CSE account.

SECTION 1 – STUDENT INFORMATION

<table>
<thead>
<tr>
<th>STUDENT NUMBER:</th>
<th></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>FAMILY NAME:</th>
<th>GIVEN NAMES:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>PROGRAM:</th>
<th>PHONE NO:</th>
</tr>
</thead>
</table>

SECTION 2.1 – TIMETABLE CLASH

PRIMARY COURSE – I am already enrolled in:

<table>
<thead>
<tr>
<th>Semester:</th>
<th>Course Code:</th>
<th>NSS Class No.:</th>
<th>NSS Tute/Lab No.:</th>
<th>Course Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>eg. s1, 2009</td>
<td>eg. COMP9314</td>
<td>eg. 6984</td>
<td>eg. 6884</td>
<td>eg. Computer Networks &amp; Applications</td>
</tr>
</tbody>
</table>

SECONDARY COURSE – Please approve this clash and enrol me in:

<table>
<thead>
<tr>
<th>Semester:</th>
<th>Course Code:</th>
<th>NSS Class No.:</th>
<th>NSS Tute/Lab No.:</th>
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<tbody>
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<td>eg. 6984</td>
<td>eg. 6884</td>
<td>eg. Computer Networks &amp; Applications</td>
</tr>
</tbody>
</table>

I have a 1 hour timetable clash with the SECONDARY course in the following component (Tick One):

- Lecture
- Laboratory
- Tutorial
- Other: ___________

Have you attempted the SECONDARY course before?

- No
- Yes

If Yes, what was your result? ___________

Student’s Signature: ___________________________ Date: ________________

SECTION 2.2 – LECTURER APPROVAL

The lecturer of your SECONDARY course must give you permission to miss 1 hour of their Lecture/Lab/Tutorial.

Permission Granted?  

- NO
- YES

Comments: ___________

Lecturer’s Name: ___________________________ Phone: ___________________________

Lecturer’s Signature: ___________________________ Date: ___________________________

SECTION 3 – STUDENT OFFICE APPROVAL

- TIMETABLE CLASH APPROVED
- TIMETABLE CLASH NOT APPROVED

COMMENTS: ___________

APPROVED BY: ___________________________  DATE PROCESSED: ________________

SIGNATURE: ___________________________  DATE: ________________

DATE: ___________________________  STUDENT NOTIFIED: ________________