INTRODUCTION

The Faculty of Engineering Student Service Awards were established in 2010 to reward and encourage exceptional and outstanding service to the student community.

THE AWARD

The Faculty of Engineering will each year provide up to 3 Faculty of Engineering Student Service Awards.

Each Award consists of the presentation of a certificate, an entry on the UNSW Supplementary Transcript, and a monetary component. The Awards will be valued at $1,000 each.

An Award will only be made when there are nominees of sufficient merit.

ELIGIBILITY

i. Faculty of Engineering Students

All students enrolled in a degree program within the UNSW Faculty of Engineering are eligible for consideration for the Award.

Students enrolled in the BE/LLB and the BSc(Computer Science)/Bachelor of Digital Media are also eligible.

ii. Teams/Groups

Team/Group nominations for the Awards are welcome. Only one award will be presented to the team as a whole.

A team/group normally consists of a student team which has worked together to implement or achieve an outstanding service. Normally nominated groups would not be expected to exceed three members.

In the case of a team nomination, the majority of the team/group must be comprised of Faculty of Engineering students, otherwise the team/group leader should be nominated as an individual.

iii. Previous Awards

Recipients of a Faculty Student Service Award (Individual or Team) are not eligible for nomination in the following year. For example, the recipient of a 2013 Award may not be nominated until nominations opened for the 2015 Award.
CRITERIA

The Awards will be for an exceptional and outstanding service to the UNSW or Faculty student community.

Selection will take into account some or all of the following:

- An exceptional and outstanding achievement or success
- Outstanding service to the UNSW or Faculty student community. For example:
  - Organising a large event/activity for student participation
  - Sustained involvement in Mentoring schemes
- An outstanding or novel initiative which has been implemented. For example:
  - Improved student communications
- Any work significantly promoting collaborative relations with external organisations
- Participation in working groups for the improvement of UNSW.

NOMINATIONS

- Self-nominations will not be accepted.
- A nomination requires two nominators, who may be UNSW staff or students, or other persons.
- The consent of the nominee/s is required.
- The nomination will be made on the relevant Nomination Form for Individuals, or the relevant Nomination Form for Teams/Groups, setting out the reasons for the nomination and providing supporting evidence of the achievement/s and a curriculum vitae for each student nominated. Provide as many examples of the activity/achievement as you can. Nomination forms may be downloaded from the UNSW Faculty of Engineering web page http://www.engineering.unsw.edu.au/faculty-of-engineering-student-service-awards
LODGEMENT

Three (3) copies of all documentation and nomination forms should be submitted to Lisa Saifoloi (Engineering Student Support Services – Ainsworth Building, Level 1 or by mail to: Faculty of Engineering, Dean’s Unit, Engineering Student Support Services, UNSW, 2052 by the third Friday in November.

SELECTION AND AWARD PRESENTATION

The nominations for the award will be considered by a Selection Committee, convened by the Dean.

An Award will only be offered where there is a nomination of sufficient merit.

The Award certificate will normally be presented at the Dean’s Awards function in March.